

Show that you're an **EPIC Ally** on your email signature and LinkedIn profile.



EPIC
ADVANCING WOMEN LEADERS

Here's how: Download [this image](#) and save to your desktop.

Adding a badge to your email signature on **Gmail**.

1. Open Gmail and go to settings in the upper right hand corner.
2. Click "See all settings."
3. Scroll down to "Signature" and edit in "My signature."
4. Put your cursor where you want the image to go and click "Insert image."
5. Click "Upload."
6. Upload the downloaded file from your desktop.
7. Click on the image and then click "Medium."
8. Scroll down to the bottom and click "Save Changes."

Adding a badge to your email signature on **Outlook**.

1. Open Outlook and go to "New Email" in the upper left hand corner.
2. Click "Signature." in the upper right hand corner.
3. Click "Edit Signatures." and then click edit.
4. Insert image saved on desktop and adjust size
5. Click the save icon in the top left hand corner.

Adding a certificate to your **LinkedIn** profile.

1. Log in to LinkedIn in edit mode for your profile.
2. Click Add Section, choose Licenses & Certifications.
3. Name: Women Lead Change EPIC Ally.
4. Issuing Organization: Search for and choose Women Lead Change.
5. Click "This credential does not expire."
6. Select Issue Date Month and Year (to match when you took the pledge)
7. Credential URL: https://www.wlglobal.org/download_file/204/0
8. Save

*If you already have Licenses & Certifications active on your profile, choose the + button to add this new one.

